

SOUTH CAMPUS
 11901 BEACH BOULEVARD
 JACKSONVILLE, FLORIDA 32246
 TELEPHONE: (904) 646-2225
 FACSIMILE: (904) 646-2230

CHAPPELL SCHOOLS
 Florida State College
 at Jacksonville

NORTH CAMPUS
 4501 CAPPER ROAD
 JACKSONVILLE, FLORIDA 32215
 TELEPHONE: (904) 713-6010
 FACSIMILE: (904) 713-6012

KENT CAMPUS
 3939 ROOSEVELT BOULEVARD
 JACKSONVILLE, FLORIDA 32205
 TELEPHONE: (904) 381-3445
 FACSIMILE: (904) 381-3499



DOWNTOWN CAMPUS
 101 WEST STATE STREET
 JACKSONVILLE, FLORIDA 32202
 TELEPHONE: (904) 632-3122
 FACSIMILE: (904) 633-5944

RATES & POLICIES - STUDENT

Effective August 30, 2010

Tuition - Full Time (18 or more hours per week)	\$ 115.00 Per Week - K3 and K4 (Non-VPK)
	\$ 125.00 Per Week - K2
	\$ 140.00 Per Week - Toddlers
	\$ 70.00 Per Week - VPK Wrap Around Service (2009-2010)
	\$ 11.00 Per Day Upcharge (Non-VPK days)
Tuition - Part Time Scheduled 2 weeks in advance (17 hours or less per week)	\$ 5.50 Per Hour - K2 through K4
	\$ 7.50 Per Hour - Toddlers (10 hours per week for students on scholarship)
Drop In Unscheduled	\$ 7.50 Per Hour - K2 through K-4
	\$ 9.00 Per Hour – Toddlers (FCCJ Students <i>only</i>)
Miscellaneous	\$ 60.00 Registration and Re-registration Fee. Student accident insurance included.
	\$ 50.00 Registration Fee for siblings
	\$ 10.00 Late Pick-up Fee per child per 10 minute period after closing
	\$ 40.00 Late Payment Fee- after Friday closing
	\$ 50.00 Returned Check Charge

HOURS:

South Campus:	6:45 a.m. - 6:00 p.m.	North Campus:	6:00 a.m. - 6:00 p.m.
Downtown Campus:	7:30 a.m. - 6:00 p.m.	Kent Campus:	7:30 a.m. - 5:30 p.m.

SCHEDULING INFORMATION:

- Schedule and make payment for your child's attendance (at least) 2 weeks in advance. If your child attends fewer hours than scheduled, your account will still be billed for scheduled hours. Also, if your child attends more than scheduled hours, your account will be billed at the unscheduled hourly rate for the excess hours.
- For scheduled users, a late payment charge is due if payment is not made two weeks in advance.
- Students enrolled in courses within the Professional Development and Personal Enrichment program may utilize the Part-Time Student rates only for childcare during the course hours.
- For optimum education, children should arrive no later than 9:00 a.m.. Please inform the center if your child will be arriving later.

CENTER INFORMATION:

- Make checks payable to Chappell Schools (South, North, Kent or Downtown Campus).
- Registration and re-registration fees are non-refundable. Fees include student accident insurance.
- Full time payments are due each Thursday for the following week's tuition. Late payment fee of \$40 will be imposed after Friday closing.
- Any absences due to holidays, vacations, illnesses, and closures due to extreme weather are payable.
- We gladly accept payment by Master Card/Visa, check or money order.
- Current Health forms are mandatory upon enrollment.
- Center is Closed New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, Christmas, and other select days the college is closed. These holidays are payable. Weekend holidays are observed on Mondays or Fridays.
- Conferences are encouraged; these may be arranged through the Director.
- Refer a friend, neighbor, or co-worker for childcare and receive a free week of tuition. Some restrictions apply. See office for details.
- Toddler children must be independently walking and weaned from the bottle.
- Toys brought from home are NOT permitted, unless designated by the teacher for Show-n-tell. Naptime cuddly toys are welcomed as long as the child understands that they are for naptime only. Chappell is not responsible for broken/lost/soiled/torn clothing, toys, or other personal belongings.
- Children enrolled in a Chappell center may appear in photographs and/or other public relations efforts from time to time, without the use of names.
- One week written notice prior to withdrawal is required. A week of tuition will be charged after the last date of attendance if written notice requirement is not fulfilled.

SUPPLIES TO BE PROVIDED BY PARENT:

Toddlers & K2:

Two Changes of Clothing (Labeled)
 Disposable Diapers
 Baby Wipes
 Lunch (South & Kent Campus)

Baby Food (if applicable)
 Bibs & Sippy Cup (Labeled)
 Kleenex
 Blanket & Sheet (Labeled)

K3 - K4:

Two Changes of Clothing (Labeled)
 Kleenex
 Lunch (South & Kent Campus)
 Blanket & Sheet (Labeled)