

SOUTH CAMPUS
 11901 BEACH BOULEVARD
 JACKSONVILLE, FLORIDA 32246
 TELEPHONE: (904) 646-2225
 FACSIMILE: (904) 646-2230

KENT CAMPUS
 3939 ROOSEVELT BOULEVARD
 JACKSONVILLE, FLORIDA 32205
 TELEPHONE: (904) 381-3445
 FACSIMILE: (904) 381-3499

CHAPPELL SCHOOLS
 Florida State College

at



Jacksonville

NORTH CAMPUS
 4501 CAPPER ROAD
 JACKSONVILLE, FLORIDA 32218
 TELEPHONE: (904) 713-6010
 FACSIMILE: (904) 713-6012

DOWNTOWN CAMPUS
 101 WEST STATE STREET
 JACKSONVILLE, FLORIDA 32202
 TELEPHONE: (904) 632-3122
 FACSIMILE: (904) 633-5944

www.chappellschools.com

RATES & POLICIES - PUBLIC

Effective August 29, 2011

Tuition - Full Time (18 or more hours per week)	\$ 125.00	Per Week - K3 and K4 (Non-VPK)
	\$ 135.00	Per Week - K2
	\$ 150.00	Per Week - Toddlers
	\$ 90.00	Per Week - VPK Wrap Around Service
	\$ 11.00	Per Day Upcharge (Non-VPK days)
Tuition - Part Time (17 hours or less per week)	\$ 7.00	Per Hour - K2 through K4 (Must be scheduled 2 weeks in advance)
Drop In Unscheduled	\$ 9.00	Per Hour - K2 through K-4
Summer Camp	\$ 100.00	Per Week
Miscellaneous	\$ 60.00	Registration and Re-registration Fee. Student accident insurance included.
	\$ 50.00	Registration Fee for siblings
	\$ 10.00	Late Pick-up Fee per child per 10 minute period after closing
	\$ 40.00	Late Payment Fee- after Friday closing
	\$ 50.00	Returned Check Charge
	\$ 50.00	Materials Fees (K2, K3, K4, & VPK Wrap)

HOURS: South Campus: 6:45 a.m. - 6:00 p.m. North Campus: 6:00 a.m. - 6:00 p.m.
 Downtown Campus: 7:30 a.m. - 6:00 p.m. Kent Campus: 7:30 a.m. - 5:30 p.m.

SCHEDULING INFORMATION:

- Schedule and make payment for your child's attendance (at least) 2 weeks in advance. If your child attends fewer hours than scheduled, your account will still be billed for scheduled hours. Also, if your child attends more than scheduled hours, your account will be billed at the unscheduled hourly rate for the excess hours.
- For scheduled users, a late payment charge is due if payment is not made two weeks in advance.
- For optimum education, children should arrive no later than 8:30 a.m. **Please inform the center if your child will be arriving later.**

CENTER INFORMATION:

- We gladly accept payment by MasterCard/Visa, check or money order. Cash not accepted. Make checks payable to Chappell Schools (South, North, Kent or Downtown Campus).
- Registration and Re-registration fees are non-refundable. Fees include student accident insurance. Insurance claims must be submitted within 45 days of the accident.
- Payments for full-time children and summer campers are due each Thursday for the following week's tuition. Late payment fee of \$40 will be imposed after Friday closing.
- Summer Camp is available to Chappell VPK graduates and children of elementary school age.
- Full time preschool children receive 2 vacation weeks per school year at half price or one week free. Vacation weeks must be taken Monday to Friday. Child(ren) must be absent all week. Unused vacations do not carry over from year to year. Contingent upon fulfilling three months of enrollment and account being paid in full. Two weeks prior written notice required.
- The center is Closed New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving, the day after Thanksgiving, Christmas, and other select days the college is closed. These holidays are payable. Weekend holidays are observed on Mondays or Fridays.
- Any absences due to holidays, vacations, illnesses, and closures due to extreme weather are payable.
- Current health forms are mandatory upon enrollment and parents are responsible for submitting updated forms. Care will be denied if forms are outdated.
- Conferences are encouraged; these may be arranged through the Director.
- Refer a friend, neighbor, or co-worker for childcare and receive a free week of tuition. Some restrictions apply. See office for details.
- Toddler children must be independently walking and weaned from the bottle.
- Certain medications and topicals will be dispensed providing both a medical authorization form and side effect brochure are submitted. See details on medication authorization form.
- Toys, cell phones and electronic devices may not be brought into the center unless designated by the teacher for show-n-tell. Naptime cuddly toys are welcomed as long as the child understands that they are for naptime only. Chappell is not responsible for broken/lost/soiled/torn clothing, toys, or other personal belongings.
- Children enrolled in a Chappell center may appear in photographs and/or other public relations efforts from time to time, without the use of names.
- One week written notice prior to withdrawal is required.** An additional week of tuition will be charged after the last date of attendance if written notice requirement is not fulfilled.

SUPPLIES TO BE PROVIDED BY PARENT (LABELED WITH CHILD'S FIRST AND LAST NAME):

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Toddlers & K2:

Two Changes of Clothing
Blanket & Fitted Crib Sheet
Disposable Diapers or Training Pants
Lunch (South & Kent Campus)

Baby Wipes
Bibs & Sippy Cups
Baby Food (if applicable)
Kleenex

K3, K4 & VPK Wrap

Two Changes of Clothing
Blanket & Fitted Crib Sheet
Kleenex
Lunch (South & Kent Campus)