

CHAPPELL PREMIER CENTERS

RIVERSIDE



484 Riverside Avenue
Jacksonville, FL 32207
Telephone: (904) 598-8888
Facsimile: (904) 355-9503
www.chappellschools.com

CHILD CARE RATES & POLICIES

Effective August 22, 2011

Tuition	\$ 165.00	Per Week K-4 Classes (Non-VPK)
	\$ 165.00	Per Week K-3 Classes
	\$ 175.00	Per Week K-2 and K-2½ Classes
	\$ 195.00	Per Week Toddler Classes through Pre-2 Classes
	\$ 220.00	Per Week Infants to 12 months
	\$ 100.00	Per Week K2-K4 (Part-Time) *
VPK, Holiday and Summer Camp	\$ 110.00	Per Week VPK Wrap Around
	\$ 15.00	Per Day upcharge (on non-VPK days – maximum 2 days per week)
	\$ 165.00	Per Week VPK (3 days or more of non-VPK)
	\$ 30.00	Per Day non-VPK days (VPK Only children. Registration fees apply)
	\$ 120.00	Per Week Summer/Holiday Camp (\$30 Daily)
Miscellaneous	\$ 60.00	Registration fee and Re-Registration fee. Student accident insurance included
	\$ 50.00	Registration fee for siblings. Student accident insurance included
	\$ 50.00	Materials Fee (K2, K3, K4, & VPK Wrap)
	\$ 40.00	Late Payment Fee (assessed after closing on Fridays)
	\$ 50.00	Returned Check charge (late payment fees will also be assessed for returned checks)
	\$ 5.00	Late Pick-Up fee to 6:35 PM; \$10.00 every 10 minute period thereafter per child
	\$ 150.00	VPK Change of Status Fee (2 weeks notice required)

CENTER INFORMATION:

- Center hours are 7:00 a.m. - 6:00 p.m. Monday through Friday. For optimum education, children should arrive before 8:30 a.m. **Please inform the center if your child will be arriving later in the day.**
- Registration and Re-registration fees are non-refundable. Fees include student accident insurance. Insurance claims must be submitted within 45 days of the accident.
- We gladly accept payment by MasterCard/Visa, check or money order. Cash not accepted. Make checks payable to: Chappell Riverside.
- Fees are due each Thursday for the following week's tuition. Late payment fee of \$40.00 (per child) will be imposed after Friday closing.
- A child may be in attendance for no more than 10 hours per day. Any exceptions must be approved in advance, and additional fees will be imposed.
- Full time preschool children receive 2 vacation weeks per school year at half price or one week free. Vacation weeks must be taken Monday to Friday. Child(ren) must be absent all week. Unused vacations do not carry over from year to year. Contingent upon fulfilling three months of enrollment and account being paid in full. Two weeks prior written notice required.
- Summer camp is available to Chappell VPK graduates and children of elementary school age.
- All Chappell programs are closed and payable on the following days: New Year's Day, Memorial Day, Independence Day, Thanksgiving Day, the day after Thanksgiving and Christmas Day. Center closes at 3:00 p.m. on Christmas Eve and New Year's Eve. Weekend holidays are observed on Mondays or Fridays.
- Any additional absences due to holidays, vacations, illnesses, and closures due to extreme weather are payable.
- 5% discount for oldest full time sibling. Discounts may not be combined nor can they be used in conjunction with a subsidy program.
- Conferences are encouraged; these may be arranged through the Director.
- Toys, cell phones and electronic devices may not be brought into the center unless designated by the teacher for show-n-tell. Naptime cuddly toys are welcomed as long as the child understands that they are for naptime only. Chappell is not responsible for broken/lost/soiled/torn clothing, toys, or other personal belongings.
- Chappell is not responsible for broken, lost, soiled, or torn clothing, toys, and other personal belongings
- Refer a friend, neighbor, or co-worker for childcare and receive a free week of tuition. Some restrictions apply.
- Current health forms are mandatory upon enrollment and parents are responsible for submitting updated forms. Care will be denied if forms are outdated.
- Children enrolled in a Chappell center may appear in photographs and/or other public relations efforts from time to time, without the use of names.
- Certain medications and topicals will be dispensed providing both a medical authorization form and side effect brochure are submitted. See details on medication authorization form.
- One week written notice prior to withdrawal is required.** An additional week of tuition will be charged after the last date of attendance if written notice requirement is not fulfilled.

CLASSROOM SUPPLIES TO BE PROVIDED BY PARENTS (LABEL WITH CHILD'S FIRST AND LAST NAME):

INFANTS AND TODDLERS:

Two changes of clothing
Disposable diapers & baby wipes
Fitted crib sheets
Labeled, pre-filled bottles (Infants)

Baby food (if applicable)
Training cup (Toddlers)
Bibs
Kleenex

AGES 2 AND OLDER:

Two changes of clothing
Blanket & fitted crib sheet
Travel-size pillow
Disposable training pants (if applicable)

Kleenex
Baby wipes
Apron or shirt for art projects

* Part-time hours are Monday through Friday, 8:30 AM to 12:30 PM or 2:00 PM to 6:00 PM. Contingent on space availability.